American Revolution Bicentennial Administration 736 Jackson Place N.W. Washington, D.C. 20276 (202) 382-1776

APR 22 1975



Mr. Phillip H. Townley The Institute of Cultural Affairs 4750 N. Sheridan Rd. Chicago, Illinois 60647

Dear Mr. Townley:

It is my pleasure to inform you that the American Revolution Bicentennial Administration has accorded Official Recognition to "Town Meeting '76" for its contribution to the national Bicentennial effort.

To insure that we, as a nation, appropriately observe our Bicentennial it is essential that recognition be given to those selected projects which best commemorate this anniversary. In according such recognition, the ARBA is charged by the Congress to be particularly mindful of those events which are of "significance in the development of our national heritage of individual liberty, representative government, and the attainment of equal and inalienable rights." The Bicentennial is not only an occasion to review the events of our heritage but to bring to the challenges of our third century of national life the same vitality and vision which have characterized our 200 year growth.

The Town Meeting '76 program can make a tremendous contribution to the improvement of this nation's quality of life. We are also interested in the support it will give to the ARBA's national Citizen Involvement program, CALL FOR ACHIEVEMENT.

Your past efforts and accomplishments have already contributed greatly to the Bicentennial commemoration and a better future for this great nation. We are confident that your future efforts in the Town Meetings and your link to the CALL FOR ACHIEVEMENT program will make a lasting contribution to our quality of life.

A member of our staff will advise you on the use of the ARBA logo with respect to your program. We will appreciate hearing from you with regard to arranging an occasion suitable for presentation of the Certificate of Official Recognition.

the Spirit of '76

John W. Warner Administrator



JOHN H. G. PELL Chairman

May 15, 1975

E. K. FRETWELL JR. Vice-Chairman

WALTER AVERILL MAJ. GEN. JOHN C. BAKER JEANNETTE O. BAYLIES MARY BIONDI I. MOREAU BROWN REV. LAMAN H. BRUNER IANE DES GRANGE ROBERT A. FUSCO GUY A. GRAVES OTTO E KOEGEL NATHAN 5. LANGDON H. BERT MACK I. FRANK MOGAVERO ROBERT MOSES NEAL L. MOYLAN DALWIN L. NILES NICHOLAS M. PETTE JOSEPH VERNER REED JR. SETH SPELLMAN MILDRED F. TAYLOR COL. FREDERICK P. TODD

Executive Director
Office of State History
99 Washington Avenue
Albany, New York 12230

Mr. Joseph H. Crocker and Mr. Carl Hickey The Institute of Cultural Affairs 49 Claremont Avenue New York, New York 10027

Dear Sirs:

Together with supporting papers, the following was submitted to an Executive Committee meeting of the American Revolution Bicentennial Commission in New York City on April 24, 1975:

"INSTITUTE OF CULTURAL AFFAIRS - TOWN MEETING
'76 PROGRAMS." Sponsored and developed by the
Institute of Cultural Affairs, a New York-based nonprofit organization, the "Town Meeting '76" involves
one-day community forums, designed for use in
American communities. Usually co-sponsored by local
civic groups, the "Town Meeting" consists of a prestructured program designed to bring out discussion
of local issues and their possible solutions. It
includes workshop sessions, a celebrative lunch and
talks on the bicentennial era. Although new, the
concept and programs have met with good reception in
other areas. The institute asks the endorsement of
this commission."

The motion to endorse the "TOWN MEETING '76" Programs was made by the Chairman, seconded and unanimously approved by the committee.

Please accept our best wishes in the carrying out of this project.

Lines L. Value

Louis L. Tucker

LLT:gc

March 21, 1975

Mr. Frederick W. Leonard The Institute of Cultural Affairs 106 E. West Street Baltimore, Maryland 21230

Dear Mr. Leonard:

Thank you for your letter concerning Town Meeting "76. It is a most important project and one that is appropriate for the commemoration of the nation's Bicentennial Year.

As you know, however, funding is scarce and the City of Baltimore cannot possibly afford to finance a project of this scope single-handedly.

We will, however, contribute \$400.00 to do one pilot program in Baltimore with the understanding that your organization will seek funding for future Town Meetings '76 in Baltimore from other sectors of our community. I feel strongly that this project is not something that the city government should do for the people but rather something the people must support and bring about themselves.

It is my hope that the pilot program will bring about the support and attention this program deserves.

Sincerei

alter S. Orlinsky

WSO/np





April 16, 1975

Dr. Joseph W. Mathews The Institute of Cultural Affairs 4750 N. Sheridan Road Chicago, Illinois 60640

Dear Dr. Mathews:

Earlier this month [had the pleasure of meeting with Jim Phillips, Joe Pierce and Ron Fouts to discuss Town Meeting Seventy -Six.

Of the many Bicentennial projects I have encountered, yours is one of the best thought-out and, in my opinion, most deserving of support and encouragement.

The great majority of Bicentennial projects now being planned will deal with America's heritage, certainly an important aspect of the celebration. However, very few programs (of which I am aware) will address the Horizons theme of America's 200th Birthday.

Town Meeting Seventy-Six, a program in which local people sit down and identify their community's problems and attempt to define solutions for the future, is an exciting endeavor.

Ron Fouts has invited me to attend a meeting in the near future to determine if USIA should provide film or videotape coverage for our posts overseas. I am looking forward to the experience.

Sincerely,

Phillip L. Bonnell

Special Assistant to the Assistant

Director

Motion Picture and Television Service

THE UNITED METHODIST CHURCH
THE WASHINGTON AREA
BISHOP JAMES K, MATHEWS
100 MARTIAND AVENUE, N.E. WASHINGTON, D. C. 2000SOUTE 400 (200) 541-289-

9 April 1975

Mr. Donald Cramer 1212 Otis Street, W. E. Washington, DC 20017

Dear Don:

I have followed with interest the development of the Town Meeting 76 program by the Institute of Cultural Affairs. It has been exciting to see the support which this innovative program has generated by several states and the responsiveness of local citizens and institutions to involvement in Town Meeting 76.

The demand to wrestle seriously with the complex issues facing our nation is the type of authentic grappling with the future which Town Meeting seeks to facilitate. I have been pleased with the successful launching of Town Meetings in Philadelphia and Washington on March 22 as well as the tested nature of the Town Meeting construct based on the Institute's thirty-nine Town Meetings held in June 1974.

I hope your staff will experience a continuing success and wider participation in Town Meeting by all sectors of the community. From my familiarity with the Town Meeting construct, it would appear to be an excellent vehicle for the local church to relate itself more directly to the concerns and service issues of the geographic community and citizenry around the church. I will be promoting this program with denominational executives and other leaders of the community.

Sincerely,

James K. Mathews

JKM:I

RETAIL STORE EMPLOYEES UNION

LOCAL 782, RCIA, A.F.L.-C.I.O.



(816) 551-8472

No. 1. West Linwood

Kansas City, Mo. 64111

HARRY HESS PRESIDENT CHIEF EXECUTIVE OFFICER

SECRETARY-TREASURER

February 24, 1975

Ms. Carolyn Levy Director Bicentennial Commission City Hall, 13th Floor 414 East 12th Street Kansas City, Missouri

Dear Ms. Levy,

This letter is to express my firm support of Town Meeting '76, as proposed by the Institute of Cultural Affairs.

On several occasions I have had the opportunity to both witness and participate in the group methodologies utilized by I.C.A. and can attest to their effectiveness without reservation. They enable a diverse group of persons to focus on issues of common concern and, through a refined process, to create and agree upon proposals for dealing with them.

In my work as President of Retail Store Employees Union, Local 782, I have frequently employed these methods as outlined for use in Town Meeting '76, and have found the results to be extremely beneficial. Not only do they invite and incorporate input from all, but also they build a sense of community spirit and hope for the future.

Throughout this great Bicentennial Year, Town Meeting '76 can serve as a much needed vehicle to demonstrate the ideals of local broad-based participation on which the country was founded, to build practical plans for confronting the overwhelming challenges of our day and to renew the mood of hope which is essential to creating a significant future.

Sincerely,

RETAIL STORE EMPLOYEES UNION LOCAL 782 R.C.I.A. AFL-CIO

Harry Hess President

HH/sw

cc: Mr. Douglas Druckenmiller The Institute of Cultural Affairs

It doesn't Cost It PAYS to belong to RCIA No. 782





ARIZONA

BICENTENNIAL COMMISSION



1807 NORTH CENTRAL AVENUE, SUITE 108 PHOENIX, ARIZONA 85004 (602) 271-4031

(602) 271-4031 March 3, 1975

MAUTINE M. GISS

JOHN R. CARNEY Tempe

Vice - Chairman FELIX L. GODDWIN Tocsus

SIDNEY BRINCKERHOFF TUCKEN

SEN, LUCY DAVIDSON

JOHN ELJAS Nigales

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JOHN V. FELS Phoenia

JOHN E. FLOOD Phoenix

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DOUGLAS S. FIOLSCLAW Tucson

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FATHER KIERAN MICARTY, O.F.M. San Xavier del Risc Milliagen

> HARRY MONTGOMERY Photois

AUDREY R. NATIONS Flagstaff

REP. THOMAS B. RICHEY Slerra Vista

REP, ELIZABETH ADAMS ROCKWELL, Phoenia

> LARRY B. SALMON Temps

BESS B. STINSON Phomia

SEN, STAN TURLEY Mea Institute of Cultural Affairs 2206 West Monroe Phoenix, Arizona 85009

> Re: Town Meeting '76 Submitted by: Phoenix Institute of Cultural Affairs

Gentlemen:

On February 13, 1975, your proposal was submitted to the Arizona Bicentennial Commission for consideration.

It is my pleasure to inform you that the Town Meeting '76 project has been recognized as an official Arizona Bicentennial commemoration activity.

The Commission staff will be pleased to assist you in the development of this worthwhile Bicentennial endeavor.

Should Bicentennial funds become available, you will be notified.

Sincerely,

Maurice M. Giss Executive Director

ARIZONA BICENTENNIAL COMMISSION



President DUNALD IL MeGANNON

Semor Vice-President WENDELL G. FREELAND

I ice-Presidents DANIEL A. COLLINS JAMES R. KENNEDY JEANNE SPUBLOCK

Secretary CHESTER BURGER

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HONORARY TERMINAL WILLIAMS IS BALLIWIN LIBERTORIO W KHEEL LINESS BY EXPERIMENTAL LAMES A. LINEN HENRY STREAMS

Telephone (202) 393-4332

National Urban League, Inc.

Washington Bureau

Ronald H. Brown, Director

425 Thirteenth Street, N.W. Suite 515 Washington, D.C. 20004

April 9, 1975

The Institute of Cultural Affairs 4750 N. Sheridan Road Chicago, Illinois 60640

Gentlemen:

This is to advise you that we strongly endorse the town meeting concept and approach as an important and viable mechanism for celebrating the Bi-centennial. I plan to insure that local Urbna League affiliates are made aware of your efforts. I urge you to have your field staff make direct contact with Urban Leagues across the country.

Best of luck in your endeavors.

Ronald H. Brow

RHB/bbj

D. C. FEDERATION OF CIVIC ASSOCIATIONS, INC.

WASHINGTON, D. C.

PRESIDENT
ROBERT W. EWELL, ERG.
IODT DOUBLAR STREET, N. E.
WASHINGTON, D. D. EGGIS

MAR. SAN JUAN W. BARNES 1341 FRANKLIN STREET, N. E. WASHINSTON, D. C. SOGIT

April 14, 1975

PREDERICK H. THOMAS

WILLIAM B. SPAULDING

THO WILE PRESIDENT EVENETT W. SCOTT

HECOTORIO BECHETARY

MRE. ERNA J. BELTON

ASSISTANT CONNENDENDING SEGRETARY

HRE. EHHA O. BROOKS

MAS, GARLYN J. SINSHAM

JOHN C. LORHANS

PARLISHENTARIAN MRS. DRAGE BAISINGER

MEV. ANDREW J. ALLEN

AREMYIST DUTTOM FERBUSON

STATES A. MASON

Mr. Donald Kramer, Director Institute of Cultural Affairs 1212 Otis Street, N.E. Washington, D.C. 20017

Dear Mr. Kramer,

The D.C. Federation of Civic Associations, Inc. has approved and look forward to sponsoring a series of successful Town Neeting '76 in cooperation with its affiliated local associations and the Institute of Cultural Affairs throughout the entire District of Columbia.

The general objective is to involve as many community people as possible in these series of discussions to determine the economic, political and cultural issues of the neighborhood - city wide, national and international. The priorities of these issues will be ascertained and their practical solution will be achieved through determined effort.

This is a process that has been anticipated for sometime by the Federation and now a possibility of making it a reality has created great enthusiasm for full participation in this coordinated procedure.

Sincerely yours, Labort W. Eurel, Robert W. Ewell, Esq.

CCI

Mayor Walter E. Washington Councilman Sterling Tucker





Bicentennial



Vol. I No. 10A Monthly Newsletter Published By The United States Conference of Mayors Mar. 1, 1975

ORGANIZING CITIZEN PARTICIPATION

Cities throughout the country have been finding creative ways to organize a precious resource for the Bicentennial: their citizens. The "Town Meeting - '76" in Lacey, Washington (pop. 10,000) is just one good example.

On February I, Mayor William Bush and six city council members greeted citizens attending the city's all-day Bicentennial town meeting. Sponsored by the Kiwanis Club in cooperation with the institute of Cultural Affairs, the meeting to the challenges that had emerged in the mornproduced a set of citizen-generated goals for the city. The basic format of the meeting was developed by the Institute, which is a not-forprofit educational corporation.

The morning portion of the meeting was devoted

to present challenges facing the city and the nation, Citizens participated in four workshops, Each participant was asked to identify three economic. three policitcal, and three cultural issues. These issues were then grouped, listed, and described.

Afternoon workshops focused on goals for the future. In each of the four workshops, citizens brainstormed to develop proposals in response ing sessions.

By the end of the day, Lacey's citizens had produced a lot of ideas. But town meeting participants also produced a slogan and symbol for the Bicentennial "Town Meeting - '76" program, as well as a sone.

ARBA-LICENSED MANUFACTURERS

Manufacture of Ricentennial-related items is rapidly becoming a big business. However, this expansion could be a source of confusion to Bicentonnial organizations at the community level. How do they decide what memorabilia to purchase for distribution?

ARBA's list of licensed manufacturers is an excellent purchasing guide for a number of reasons. First, only manufacturers who have been licensed by ARBA can use the official Bicentennial logo on their products. Before awarding a license, ARBA reviews the product for appropriateness and for quality,

Second, ARBA-licensed products can be used to raise funds for local Ricentennial programs. For example, local Bicentennial fund-raisers can purchase the Bicentennial logo lapel pin --

a popular item -- at a wholesale price, and market them at a retail price of \$1,00 or more. Proceeds from sales can then be used for local programs.

ARBA also gets a percentage of the manufacturer's profits. Some of these funds go to support ARBA projects, but a substantial share is distributed to locally sponsored projects.

You may want the ARBA list yourself, and you might also want to make this list available to your local chamber of commerce. To obtain copies, write:

> Miss Nancy Turnbull Commemorative Sales & Licensing ARRA 2401 E. St., N.W. Washington, D. C. 20276



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THIRD CENTURY U.S.A.

Grei, or Miami's Official American Revolution Bicentennial Organization Affiliated with the Bicentennial Commission of Florida

March 5, 1975

Mr. Marshall Jones Town Meeting '76 Institute of Cultural Affairs 4750 North Sheridan Road Chicago, Illinois 60640

Dear Marshall:

We have been reviewing with interest all of the I.C.A. material that you sent us.

The question of how people at the neighborhood level could provide meaningful input to the decision makers is central to our democratic process. It appears that the town meeting format addresses the proper questions and anxieties of our citizenry. We are particularly impressed that I.C.A.'s success is not confined to the upper income, we'll educated areas of our society. The progress of your Chicaco Fifth City effort is a case in point.

As we approach the 200th anniversary of our nation, a re-assessment of the country's directions is quite appropriate. The process of permitting an individual to contribute to national and local soilsearching is essential to develop an accurate understanding of that it means to create a society that is "of the people, by the people, for the people". Third Century is prepared at this point to cosponer with I.C.A. a demonstration town meeting before July, 1975. In addition, I have asked Paul Rothman of our staff to work with your organization to develop a coherent, expanded, long range program for Third Century and other interested parties to evaluate. We are ready at this point to proceed with the one demonstration project.

In the New Spirit of '76,

St her D. Nos rand, Jr. Excuttre director

SD: /cc



City of Lacey - Lacey -

"FASTEST GROWING CITY IN THE SOUTH SOUND AREA"

POST OFFICE DRAWER "B" LACEY, WASHINGTON \$8503 PHONE 491-3210

PROCLAMATION

WHEREAS, the citizens of Lacey have a unique opportunity to participate in an all day Town Meeting on February 1, 1975 at Mountain View Elementary School under the sponsorship of the Lacey Kiwanis and the Institute of Cultural Affairs, and

WHEREAS, the Lacey Town Meeting should give Lacey residents an excellent opportunity to expand their acquaintances in the community and to participate in a community discussion of Lacey's problems and possibilities in the present and in the future, and

WHEREAS, Lacey's Town Meeting has been designated as an official Bicentennial Event by the State Bicentennial Commission;

NOW THEREFORE BE IT RESOLVED: That the Lacey City Council declares February 1, 1975 to be Lacey Town Meeting and Bicentennial Celebration Day.

Signed and sealed at the City of Lacey this 23rd day of January, 1975.

KF:bdm

William A. Bush

Mayor

North Dakota American Revolution Bicentennial Commission

CAPITOL BUILDING, BISMARCK, NORTH DAKUTA, 58801 701-024-0428



John Conrad

Dan Selmann Executive Director

David Brown

TO WHOM IT MAY CONCERN:

This letter serves to introduce Dr. Wesley Mathews, a sponsor of Town Meeting '76, a project of the Institute of Cultural Affairs. Mr. Mathews is interested in establishing sponsors and leadership for this concern.

The Town Meeting '76 is a part of a nationwide project for the Bicentennial. The meeting will enable community residents of this nation to develop their local conerns and out of these, to create effective proposals to do something about them.

attended an actual Town Meeting and can share with you my impressions. Please make an opportunity to hear his presentation and then ask your questions. You'll find the Institute of Cultural Affairs has a program that will merit your active interest, If you have particular questions about this, please contact me as I recently

Thank you for this consideration,

I remain,

Sincerely yours,

Dan Selmann Executive Director



Jowa American Revolution Bicentennial Commission

STATE HOUSE, DES MOINES, IOWA 50319 Phone (515) 281-5754

February 5, 1975

ROBERT W. DILLON, CHAIRMAN DES MOINES

DON N. KERSTEN, VICE-CHAIRMAN FORT DODGE

KENNETH R. FULK, SECRETARY DES MOINES

REPRESENTATIVE QUENTIN V. ANDERSON ELLSTON

WILLARD BOYD

MRS EDWIN W. BRUERE CEDAR RAPIDS

REPRESENTATIVE RICHARD L. BYERLY ANKENY

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PETER HARSTAD

JOHN J. KAMERICK CEDAR FALLS

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W. ROBERT PARKS AMES

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SENATOR NORMAN G. RODGERS

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CHARITON

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DEL VAN HORN DES MOINES

STAFF

MURRAY GOODMAN EXECUTIVE DIRECTOR

PHARME HIBBS FIELD REPRESENTATIVE

MARGARET RANDGLPH OFFICE MANAGER Mr. Bruce Macomber, Director St. Louis Regional Training Center The Institute of Cultural Affairs 1840 Hogan Street St. Louis, Missouri 63106

Dear Mr. Macomber:

The Iowa American Revolution Bicentennial Commission has unanimously endorsed the project of the Institute of Cultural Affairs -- Town Meeting '76. This project fits into our Horizons '76 thematic area.

The Commission will look forward to the completion of your project.

Cordially yours,

Robert W. Dillon

Chairman

RWD:MG:mir



community of bartlesville

BICENTENNIAL COMMITTEE / 402 SOUTH KEELER

March 17, 1975

COMMITTEE

Ernest Sewell Chavelan Dennis O Cubbage Jr., Co Charman, Macoim Gooch, Co-Charman Nervisith Treadway, Co-Charman Ben Harred, Financial Dick Robinson, Promotion B. L. Chambers, Media H. C. Marsh, Secretary Mrs. George Bridges Bri Buckles Kedh Cader Mrs. Lyte L. Fought J. L. Jennings Mrs R T Johannen Gernlet Keiney Mrs. Michael May George Meesin E. C. Methborn, Jr. Jout K. Smith Lewis Warnishy Bettye Withams

MAYOR OF BARTLESVILLE

John C. Hoyl

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Mr. Roger Alexander 774 AB

Dear Roger:

This is to advise that the American Revolution Bicentennial Committee of Bartlesville, Oklahoma has reviewed and agree that the "Town Meeting'76" would be a worthwhile project as part of Bartlesville's Bicentennial celebration.

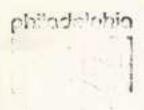
It is our understanding that you, Jack Burkett and others will be working with the Institute of Cultural Affairs of Tulsa on this project.

We certainly appreciate your interest in this endeavor and wish you well in having a successful and meaningful meeting.

Very truly yours,

Ernest Sewell, Chairman Bartlesville Community Bicentennial Committee

ES:dp



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William I. But hy

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Character Syson.

March 27, 1975

Mr. Richard H. T. Alton Institute of Cultural Affairs 3725 Chestnut Street Philadelphia, Pa. 19104

Dear Mr. Alton:

It is my pleasure to inform you that the Board of Directors of Philadelphia '76 Inc. has voted approval of your organization's Town Meeting project as a recognized activity of the Philadelphia Bicentennial observance.

Under the terms of this endorsement, you are entitled to display the Philadelphia Bicentennial symbol with the credit line "A recognized activity of the Philadelphia Bicentennial observance." Should you wish to display the symbol and credit, please return the enclosed licensing agreement indicating proposed usage. A booklet outlining approved uses of the symbol will be sent to you shortly.

Best wishes for the successful completion of your project. We look forward to working with you during the Bicentennial period.

Sincerely.

Talkem - Ref-17

William L. Rafsky Executive Director

WLR:atk

Enc.

TOTAL CONTRACTOR



RETROPOLITAN DADE COUNTY - FLORIDA

SERVICE PROGRAMS FOR THE ELDERLY
PROJECT IN-STEP
1451 NORTH BAYSHORE DRIVE

9th FLOOR MAMI, FLORIDA 33132 TEL: 371-6441 OFFICE OF HUMAN RESOURCES

February 12, 1975

Dr. Joseph Matthews, Dean Institute of Cultural Affairs 3444 West Congress Parkway Chicago, Illinois 60624

Dear Dr. Matthews:

I would like to express my sincere appreciation for the extraordinary jet Joe Hayes and the I.C.A. staff here in Miami did in putting our staff through seven planning sessions for the development of our master plan. The comments I heard from the IMPACT staff members were all to the effect that none of them had ever before experienced such an innovative and comprehensive approach to planning. We count it an immeasurable experience, and we would not hesitate to recommend the I.C.A. to anyone anywhere who is seriously seeking a plan of action for social and cultural progress.

If we can ever be of any assistance to the Institute, please do not hesitate to call on us.

Sincerely,

Bill Willis, Director

IMPACT Program

BW: cnm

cc: Joe Hayes



Verna S. Landrieu Chairperson Sidney H. Cates III Vice-Chairman Dr. Raiph Thayer Treasurer Jane K. Buchsbaum Turner Catledge Millie Charles Dr. Gene Geisert Veris S. Hackett Bill Hess Clarence J. Jupiter Suzanne P. Keevers Claire H. Martin Emmett S. Moten, Jr. Charles O'Neill, S.J. W. D. O'Regan

William D. Reeves Executive Director February 26, 1975

Mr. Joe Clift Institute of Cultural Affairs 1925 Milan Street New Orleans, La. 70115

Dear Joe:

The New Orleans Bicentennial Commission, at its last meeting on February 21, 1975, reviewed your project, Town Meeting Seventy-Six, and endorsed it in Category B.

This category of Bicentennial recognition carries the full endorsement of the NOBC, provides for registration on the official calendar of Bicentennial activities, and assists you in promotion and publicity. In addition, it authorizes you to use the NOBC logo on any invitations or program for this particular event. Enclosed you will find a copy of our logo for this purpose.

Unfortunately, because of our very limited funds and the demands made upon them from so many crucial areas, we are unable to assist you with funding. We sincerely hope that in spite of this, your excellent program will materialize. It promises to be a most significant and worthwhile event.

It is gratifying to have citizens like you and organizations like the Institute of Cultural Affairs which are interested in participating in the Bicentennial celebration and thus in strengthening the Bicentennial spirit of this community.

Sincerely, NEW ORLEANS BICENTENNIAL COMMISSION

Verna S. Landrieu, Chairperson

William D. Reeves, Executive Director

VSL/WDR; eas



City of Bartlesville Executive Office

John C. Hoyt Mayor

TOWN MEETING *76

WHEREAS, it is in the interest of the City of Bartlesville to promote unity and harmony among its citizens; and

WHEREAS, engaging creative participation of community residents is essential for the functioning of democracy; and

WHEREAS, the nation will soon be celebrating the American Bicentennial; and

WHEREAS, historically, town meetings were used to hear citizens' concerns and enable their involvement in shaping the community's future; and

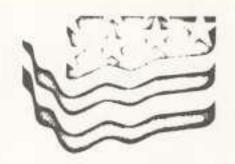
WHEREAS, the Bartlesville Bicentennial Committee has authorized this one day community gathering as part of Bartlesville's Bicentennial celebration;

THEREFORE, I, John C. Hoyt, Mayor of the City of Bartlesville, issue this proclamation that May 10, 1975 is hereby designated

BARTLESVILLE TOWN MEETING DAY

24 AIN WITNESS WHEREOF, I have hereunto set my hand this

Mayor Mayor



Washington State American Revolution Bicentennial Commission

Headquarters: 315 No. Stadium Way • Tacoma • Washington 98403 • 206/593-2830 January 17, 1975 • Washington 98403 • 206/593-2830

Rev. Richard J. Berkey Lacey Community Church 4501 19th Avenue SE Lacey, WA 98503

Dear Rev. Berkey:

It is my pleasure to inform you that the Town Meeting '76 project, as outlined in your prospectus, has been endorsed as an official Bicentennial activity under the Horizon theme.

As an endorsed project, you may use the state and national logos in publicizing the meetings. In every instance where the <u>national</u> logo is used, these words must appear: "Endorsed by Washington State Bicentennial Commission."

Congratulations on receiving this endorsement and for planning such a meaningful Bicentennial project.

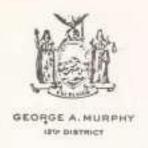
Sincerely,

WASHINGTON STATE AMERICAN REVOLUTION BICENTENNIAL COMMISSION

Norwin D. Burbidge Executive Director

NDB:pk

Gorcesor, Daniel J. Evans; Chairman. Bruce Le Roy; Executive Assistant, Norwin D. Burbidge, Members: Remain E. Robb, Pullman; John C. Brougher, Vancouver: Ruby Chow, Scattle; Rep. Phyllis Erickson, Taroma; James M. Forman, Olympia; John F. Gordon, Seattle; Frank Hayes, Tacoma; Al Hunter, Olympia; Sec. of State A. L. Kramer, Walter E. Lowrie, Tacoma; Paul McCarthy, Mount Vernon; Charles Odegaord, Olympia; Dorothy Prior, Yakima; Rev. Andrew M. Prouty, Auburn, Marson E. Reynolds, Olympia; Glynn Ross, Seattle; William H. Trogdon, Spokane; Joan E. Van Divort, Wenatchee; Sen. Nat Washington, Ephrata; Wilhelmina C. Weaver, Pullman; George Whitney, Olympia; Frank Wright, Tacoma; Rep. Harold S. Zimmerman, Camas.



THE ASSEMBLY STATE OF NEW YORK ALBANY

February 26,1975

Mrs. Mildred Lloyd-Davies 3661 Hilaire Way Seaford, New York

Dear Mrs. Lloyd-Davies:

This is to acknowledge with gratitude your kind letter dated February 21,1975 in connection with my participation in the Town Meeting on February 17, 1975.

I want to, most sincerely, compliment you and all of your colleagues who organized this enlightening and interesting community exercise. It was a truly enjoyable and constructive day for me.

The program was beautifully handled, completely satisfying in all respects, and afforded all of us an opportunity to join together in a candid and sincere probe of our community life and times. We all went away feeling much more neighborly, definitely better informed and, I believe, with a firm commitment to attend to our community obligations more studiously, cooperatively and productively in the future.

As an elected representative of those who gathered on this occasion I was greatly impressed with the insights that were shown. I was moved deeply by the sincerity and dedication that were so apparent throughout the day's session.

Please accept my congratulations for your good work in this effort and express my gratitude to the Institute for its professional performance and find leadership in presenting the program.

Sincerely,

George A. Murphy

Assemblyman

GAM: JN

OKLAHOMA B CENTENNIAL COMMISSION

4111 HORTH LINCOLN BOLIEVAN - SUITE S - DELAHOMA CITY, DELAHOMA 7210E - 405/328-144



Hon, Dissiri Touris Governor of Oktoburist

> Mrs. Gladys Warren Chairman Director

> > Elizabeth Simon Assistant Director

Paul Patron Director of Communications February 7, 1975

Mr. William R. Bailey, Director Institute of Cultural Affairs 1415 North Hudson Avenue Oklahoma City, OK 73103

RE: "Town Meeting '76" HO-212

Dear Mr. Bailey:

This is to advise The American Revolution Bicentennial Authority of Oklahoma anet January 27, 1975, and approved your project in concept.

We are delighted to have "Town Meeting '76" among our approved projects as we feel you have a tremendous service to offer to the community, if they so desire.

Sincerely,

GLADYS WARREN

CHAIRMAN-DIRECTOR

GW:mm



New Mexico

American Revolution Bicentennial Commission



141 East DeVargas P.O. Box 1147 Santa Fe, New Mexico 87503 (505) 827-3281

Governor Jerry Apodaca
Honorary Chairmen
Sam Graft
Executive Director
Chris Krahling
Division Director
Edmundo R. Delgado
Chairman

Commissioners: Benny Atescio Santo Domingo Pardita Charles Becknell Albuquerou Edward T. Begay Galling Howard Klein John Lopez Street Car. Joseph Multins Jack O'Guinn Albuquirque. John Shepherd Heibbs Donna Shiplet Lugan Hubert Velarde

Dulge

April 4, 1975

To Whom It May Concern:

On behalf of the New Mexico American Revolution Bicentennial Commission, it gives me a great deal of pleasure to formally advise you that your project, "Town Meeting '76" has been wholeheartedly endorsed by the commission and enthusiastically adopted as an official New Mexico Bicentennial program.

A major philosophy of the New Mexico Bicentennial Commission is to develop a greater awareness of the ideals set forth in the Declaration of Independence and how they could be applied to the country today. Your project will be a tremendous asset toward fulfilling this objective, and I am very happy to extend our sincere compliments.

If I can be of service to you in any way, please feel free to contact me any time.

Sincerely.

Chris Krahling Division Director

CK:jcg

cc: Mr. Mark E. Poole, Director The Institute of Cultural Affairs

2206 West Monroe

Phoenix, Arizona 85009



March 24, 1975

Mr. Joseph A. Slicker Associate Director The Institute of Cultural Affairs 4750 North Sheridan Road Chicago, Illinois 60640

Dear Mr. Slicker:

I wish to thank you for inviting us to the Town Meeting kick-off in Philadelphia on March 22.

I found the sessions highly stimulating, and I was particularly impressed with the caliber of the instructors and the methodology used to develop the final product.

Let Bill or I know if we can be of any help in encouraging participation in the local communities.

Sincerely,

John S. Glaser

Executive Consultant

to the National Executive

id

cc Richard H. T. Alton William Aramony



Post Office Box 19045

DISTRICT OF COLUMBIA JAYCEES



Washington, D. C. 20036

ICA Attn: F. Crevor 1212 Otis Street, N.E. Washington, D.C. 20011

Dear Mr. Crevor:

Please be advised that the District of Columbia Jaycees Executive Committee has unanimously consented to play an active role in one of your Bicentennial Town Meetings.

We will await further word from you as to what functions our chapters will undertake for this program.

Sincerely,

Don Mauney

U.S. Jayces National Director District of Columbia Jaycees

Son Mauney

MEPLY TO

US.Jayces Director 18 Madison St., N.S. Washington, D.C. 20011

31 March 1975

OFFICE OF THE PRESIDENT WALTER S. OBLINSKY 396-4804

TO: Prospective Sponsors of Town Meeting '76

FROM: Walter S. Orlinsky

DATE: January 30, 1975

RE: Town Meeting "76

I want to bring to your attention a proposed Bicentennial program that will involve your city. Town Meeting '76, sponsored by the Institute of Cultural Affairs, is a one-day local gathering being held in 5,000 communities across the United States. Local citizens, through systematic dialogue, will be working to spell out the basic challenges facing America and creating practical proposals for responding to those challenges.

We are now in the process of reviewing the Institute's proposal for recognition and funding and hope you will take a few minutes of your time to hear about this innovative proposal that offers local communities an opportunity to revitalize citizen concern.



March 21, 1975

Mr. Prederick W. Leonard The Institute of Cultural Affairs 106 E. West Street Baltimore, Maryland 21230

Dear Mr. Leonard:

Thank you for your letter concerning Town Meeting "76. It is a most important project and one that is appropriate for the commemoration of the nation's Bicentennial Year.

As you know, however, funding is scarce and the City of Baltimore cannot possibly afford to finance a project of this scope single-handedly.

We will, however, contribute \$400.00 to do one pilot program in Baltimore with the understanding that your organization will seek funding for future Town Meetings '76 in Baltimore from other sectors of our community. I feel strongly that this project is not something that the city government should do for the people but rather something the people must support and bring about themselves.

It is my hope that the pilot program will bring about the support and attention this program deserves.

WSO/np



S. Orlinsky



Detroit
Bicentennial
322
Veterans Memorial
Building
Detroit, Michigan
48226
(313) 224-1776

Coleman A. Young Mayor City of Detroit April 8, 1975

Mr. Ron Ripple Institute of Cultural Affairs 60 Avalon Highland Park, Michigan

Re: Town Meeting

Dear Mr. Ripple:

On behalf of Commission Chairman, George E. Gullen, Jr. I am pleased to inform you that in response to your request for an official Detroit Bicentennial designation, your project has been approved. This approval status includes the right to use the Detroit Bicentennial Logo in relationship to your endeavor.

Hopefully, the initiative and enthusiasm demonstrated in the development of your project will result in a valuable and exciting part of Detroit's celebration.

Your project will be added to our 1976 Master Calendar and to the National Bicentennial Network (BINET).

We look forward to working with you in the revitalization of Detroit.

In the spirit of 176 Jarrett

DOYCE F. GARRETT Executive Director



GENERAL FEDERATION OF WOMEN'S CLUBS

1734 N Street, N.W., Washington, D.C. 20036 Telephone 202-347-3168

President, Mrs. Carroll E. Miller.

February 2, 1976

Miss Elizabeth Sheldon Institute of Cultural Affairs Town Meeting 76 1212 Otis Street, N.E. Washington, D.C. 20017

Dear Miss Sheldon:

Thank you for writing to me, upon the suggestion of Mrs. Watkins, President of the Bethesda Women's Club, about the Bicentennial Town Meeting 76 program and also for sending similar information to Mrs. Houde.

I am referring your letter and its valuable enclosure to Mrs. Harry Wagner, Jr., GFWC First Vice President. Mrs. Wagner will be here later in the month on program planning for the next administration.

It is kind of you to share this information with General Federation. Many of our clubs have been conducting this type of meeting for a number of years.

Sincere best wishes,

Mary Katharine Miller

Mrs. Carroll E. Miller President

CC: Mrs. Harry Wagner, Jr.





THE INSTITUTE OF CULTURAL AFFAIRS

4750 N SHERIDAN ROAD 1840 HOGAN STREET CHICAGO, ILLINOIS 60640 ST. LOUIS, MISSOURI 63106

312-769-5635

CABLE ICACHI CABLE ICASTL

February 4, 1976

TO: Global Operations Centrum, GCF Post

FROM: ICA: St. Louis

#4498 pered 2/1/76 CIRCUITS

COULD ANY OF THIS BE HELPFUL

The enclosed two documents have been used in Springfield, Illinois and Sioux City, Iowa to "break open" ARBA and Jaycee networks, respectively, to move directly through their local commissions and chapters to implement the Town Meeting '76 project, Getting the letterhead and brochure published seems to be the most helpful strategic target relative to sponsorship initiation. The Sponsors Guide is an essential, if not indispensable, back-up document that elaborates and lays out in more detail how to do each of the 12 Tasks.

The "Implementation Brief" (on ICA letterhead) for ICA offices in Illinois could be quickly adapted for any State. The remainder of the document is usable anywhere, though the attached sample materials can always be improved, augmented or otherwise re-oriented to the network thrust of a particular ICA center.

The "Chairman's Planning Guide" is designed specifically for one network, namely the Jaycees. It also is written for use in any State. It is revised one more time beyond the most recent mailing from Area Chicago House dated January 28, 1976. Basically it has been cleaned and re-written even more from the perspective of a local Jaycee member or officer. Step #8, "SPECIFIC STEPS TO TAKE" is simplified and integrated with the general format for an "Implementation Brief" mentioned above.

We are now projecting widespread use of the general format both through new networks that are opening up and in cities and towns where existing sponsorship has already started implementation. In the latter case, the "Implementation Brief" serves as a checklist/barometer on how the sponsors are doing. More important, we anticipate utilizing the general format as a tool through which network organizations themselves can get things moving in their local chapters.



RETAIL STORE EMPLOYEES UNION



LOCAL 782, RCIA, A.F.L.-C.I.O.
No. 1, West Linwood

Kansas City, Mo. 64111

HARRY HESS PRESIDENT CHIEF EXECUTIVE OFFICES

JACK WOOD SECRETARY-TREASURER

February 24, 1975

PHONE (816) 561-8472

> Ms. Carolyn Levy Director Bicentennial Commission City Hall, 13th Floor 414 East 12th Street Kansas City, Missouri

Dear Ms. Levy,

This letter is to express my firm support of Town Meeting '76, as proposed by the Institute of Cultural Affairs.

On several occasions I have had the opportunity to both witness and participate in the group methodologies utilized by I.C.A. and can attest to their effectiveness without reservation. They enable a diverse group of persons to focus on issues of common concern and, through a refined process, to create and agree upon proposals for dealing with them.

In my work as President of Retail Store Employees Union, Local 782, I have frequently employed these methods as outlined for use in Town Meeting '76, and have found the results to be extremely beneficial. Not only do they invite and incorporate input from all, but also they build a sense of community spirit and hope for the future.

Throughout this great Bicentennial Year, Town Meeting '76 can serve as a much needed vehicle to demonstrate the ideals of local broad-based participation on which the country was founded, to build practical plans for confronting the overwhelming challenges of our day and to renew the mood of hope which is essential to creating a significant future.

Sincerely,

RETAIL STORE EMPLOYEES UNION LOCAL 782 R.C.I.A. AFL-CIO

Harry Hess President

9555

HH/sw

cc: Mr. Douglas Druckenmiller The Institute of Cultural Affairs

It doesn't Cost It PAYS to belong to RCIA No. 782



TOWN // MEETING

TOWN MEETING "76" AN ADVENTURE IN THE DEMOCRATIC PROCESS

January 28, 1976

Dear Colleagues,

Enclosed is an apdate on where we are with the U.S. Jaycees especially after our meeting in Baltimore. The word that we have received from Don Varnadoro, U.S. Jaycees Program Director in Tulsa (very collegial) is that the Commun ty Action Operating Committee made the motion that Town Meeting 76 be given U.S. Jaycee status. The question will be asked "what kind of status?" and we simply need say we're not clear about the details intil after the Tulsa Board Meeting in mid-February. It's a long sto y, but it was quite a victory in light of some last-week-before-Baltimore turn of events, especially in regard to another program the U.S. Jaycees are involved in called "National Congress for Volunteerism and Citizenship" under the National Voluntary Action thing in Washington This "NCVC" program is sprarheaded by Romney and is very simple in format, to be conducted at the local level by April 15. Dick Robinson, U.S. Jaycees President, was on "Today Show" with Romney in December and pledged Jaycee support, then wrote a letter to all 7500 local chapter presidents explaining the program.

The program's objective is to move from local meetings to Congressional District meetings to a Nov. meeting in D.C. to change tax legislation that will encourage volunteerism. Fine idea. Not anything like TM'76 which is a community development program. The hitch: Robinson and others may think TM '76 will get in the way of "NCVC" which it won't. But we con't forsee any rny real problems now, especially since Baltimore and the great neiting we've done across the states. This rather astounded them — we simply have been doing our work with our "couple hundred" consultants at the grassroots upwards, downwards, & sideways.

All this for your clarity to distinguish the two programs if the question arises. If you want sore info on NCVC, toll free #(800)424-8630 -just-a-local-citizen-gathering-data type call. Just don't knock it with Jaycees. Their time is almost up anyway. Just keep the "hammer down" at the grassroots.

The enclosed materials will be helpful to you, we trust:

1) "U.S. Jaycees Fata Sheet,"

- Updated "Chairman's Planning Guide" (again prepared by several Illinois Jayces at all levels) and a page from the
- 1) Mundelein follow-up evaluation to the CPG.

Do not de anything on JCI (Jaycees International) at this time, for we

Colleagues Town Meeting '76 January 28, 1976 Page Two

have a way in to them through a leading Jaycee in the Philippines whom we'll be talking to in Chicago soon.

We can have the 40 slides of the Mundelein Town Meeting (top chapter in Illinois) reproduced and sent to you for about \$20.00, depending on the mode of shipping. Can only send after we receive your check, made for the amount of \$17.00 plus the exact amount for shipping (your job to research).

Also, there is a possibility we can send each house a copy of the Mundelein TM '76 Document. We're working on that; If nexus or some one will pay the postage. This is not for sure yet.

If you have any significant breakthroughs with Jaycees, let us know.

Also, one other strong colleague in Tulsa, Ty Strout, Field Service Director. Both he and Varnadore are respected, we sense, among Jaycees across the nation.

Grace and Peace

AREA CHICAGO HOUSE

JC/jk

Chairman's Planning Guide

			Town Heeting 176
		mmunity)	
Chairn	nen's Name		Project Name
Business Phone		Home Phone	Supervising Chapter Officer
Chairn	nan's Mailing Address		
and fa	llure. Use this guide i		scord-keeping will mean the difference between success our project by completely answering each question as I paper.
PLAN 1. 2. 3. 4. 5. 8. 7. 8. 9.	How does this project What are the specific What are the specific What materials and s What community res What problems do alternative methods to List the specific step date for each step.	t relate to the goals of your and goals to be accomplished by manpower assignments? (Shoupplies will be needed? ources will be used? you anticipate needing to overcome each problem.	this project? (Use specific numbers, etc.) ow names and duties). recome to successfully complete this project? Outline project to a successful completion. Show approximate
10 11 12	. Record any revisions	teps as taken and the results or changes in plans as they b expenses as they occur. Jaycees.	
14 15 18 17	 Describe any problen What changes would Explain any financia show profit or loss 	ns not anticipated and how the you make if you were to run I problems encountered. Was	

Date final report approved

Date approved by board/by chapter

CHAIRMAN'S PLANNING GUIDE "TOWN MEETING '76" COMMUNITY EVENT

1. PRIMARY PURPOSE:

The primary purpose of this project (Town Meeting'76) is to involve citizens in defining challenges and potential solutions to those challenges that the local government, groups and citizens can act upon.

2. HOW DOES THIS PROJECT RELATE TO THE GOALS OF THE CHAPTER?

- 1) Will give the Community an image of Jaycees as responsible, effective leaders
- 2) Leadership training
- 3) Community action programming
- 4) Develop Community involvement through Jaycee leadership

3. SPECIFIC GOALS TO BE ACCOMPLISHED:

- 1) Sell local Jaycee Chapter on TOWN MEETING '76 as viable program
- 2) A Jaycee 'coordinator' of the program calling together 8-10 other groups' leadership, letting the Community know this is a Jaycee led event
- 3) Jaycee follow-up projects suggested by citizens
- 4) 200 plus citizens from the Community participating in day's event.

4. SPECIFIC MANPOWER HELPS:

Recommend no less than (3) Jaycees constitute the Jaycee committee, respectively serving as 'coordinator' and 'task force chairmen' on the 'steering committee'.

5. MATERIALS AND SUPPLIES NEEDED:

- The Institute of Cultural Affairs (ICA) prepared 'Sponsors' Committee Guide'
- 2) ICA prepared 'Task Force Brief'
- 3) ICA prepared promotional materials
- 4) ICA prepared materials for the day of the event: participants' manuals, decor for facility, workshop wall charts, etc.

6. COMMUNITY RESOURCES NEEDED:

- Local persons beyond Jaycees for 'steering committee' and many community groups and persons guided by the 'steering committee', led by Jaycee 'coordinator'.
- 2) All major media for promotion and post event reporting
- 3) Local groups and individuals for funding and inkind donations

7. PROBLEMS ANTICIPATED:

The Jaycee 'coordinator' involving other organizations to co-sponsor Town Meeting '76.



February 9, 1976

Mr. John Cock, Coordinator Town Meeting 76 Institute of Cultural Affairs 410 South Trumbull Chicago, Illinois 60624

Dear John:

I wanted to express my whole-hearted endorsement of the "Town Meeting 76" effort.

When one reflects back through the short history of America one thing keeps coming to the front during the initial stages of our successes . . . Individual initiative. Someone or group identified a problem or a need and against adversities, took a chance. They did not rely on any Government Agency or anyone to do something. They took the initiative to cause these impacts. This has been the life blood of America and more than ever this is still needed. "Town Meeting 76" addresses the great American disease face on . . . the disease of APATHY. Through problem and/or need identifying, solution selecting and community pride, "Town Meeting 76" vividly points out the action needed to rectify this problem.

I applaud the Institute of Cultural Affairs for this effort. Be assured that I will take every opportunity available to promote this program through Jaysees and any other group that I may some in contact with. No greater gift can be presented to America during it's Bicentennial than the return to individual initiative and pride. This is a sure cure for APATHY:

Keep on "Meeting",

Ty Strout

Executive Director of Services

THS/dje

LGA Reports

DEPARTMENT OF LOCAL GOVERNMENT AFFAIRS 303 East Monroe Street Springfield, Illinois 62706



Frank A. Kirk Director

Edward M. Levin, Jr. Assistant Director

Volume II, No. 7

November 1975

TOWN MEETING '76: CITIZENS TO SPEAK OUT IN PILOT PROJECT

How can a local government obtain real and effective citizen participation in determining and reaching community objectives? How does a community consensus emerge? How can human resources be activated and employed in solving practical community problems without increasing a local government's spending and taxes?

Because these issues are critical to local governments, the Illinois Department of Local Government Affairs is providing support to the Institute of Cultural Affairs (ICA) in a project designed to engage local citizens with local government leaders in a new and dynamic community planning process.

The intent of the project, called "The Town Meeting '76," is to involve local citizens in analysis of local problems and in creation of concrete proposals for addressing those problems. Through innovative workshop methods, the Town Meeting elicits the response of local people to their everyday problems by viewing those in the broader context of

the local community. Town Meeting's aim is to create new solutions to old problems.

The Institute of Cultural Affairs developed this program for use in over 5,000 local communities in celebration of the national bicentennial. ICA staff is acting as consultant-leaders of the program. Work of the ICA staff in over 100 local community redevelopment projects has concentrated on developing solution-oriented problem solving.

There are two phases to the Town Meeting project. Phase I consists of a one-day discussion and planning workshop called Town Meeting '76 to be held in five separate and diverse communities across the state. Phase II will be a follow-up meeting with each community to devise a realistic implementation plan for proposals which the Town Meeting originated.

Each Town Meeting '76 is an eight-hour think tank session, using brainstorming, consensus building, and group writing methodologies. There are two workshops, a luncheon, two brief talks on "The New World" and "The New Human," and the creation of a new community story and symbol. Each Town Meeting is sponsored by local government and civic organizations. The Town Meeting '76 concept has been pilot tested in approximately 100 communities across the nation and enthusiastic responses resulted from groups which ranged in size from 50 to 400.

After the Illinois Town Meetings have been held, there will be a follow-up program for local governments. This will include the revision of basic manuals used in Town Meeting '76 for use by the local governments in holding planning sessions with local citizens, and implementing the results of Town Meetings held in their locale.

There will also be a Local Government Procedural Manual detailing planning procedure and implementation procedure for involving citizens in addressing their own problems by dealing through structures which are already in existence or could easily be created. Evaluation procedures will be included as well as a programevaluation form for return to the Department of Local Government Affairs.



SIX NORTH MICHIGAN AVENUE + SUITE 1306 + CHICAGO, ILLINOIS 60602 + (312) 236-3769

August 11, 1975

Mr. M. George Walters The Institute of Cultural Affairs 4750 North Sheridan Road Chicago, Illinois 60640

Dear Mr. Walters:

Members of both our staffs recently met to discuss TOWN MEETING '76.

Chicago United is currently involved in a citizen participation program in an effort to increase the voice of the citizen and local community in current affairs. TOWN MEETING '76 is a parallel and timely concept which I believe will help reinvigorate a fundamental American concept. In fact, I took part in the TOWN MEETING in my community, Morgan Park-Beverly, and found it a fine experience.

My congratulations to you and the Institute in your efforts on TOWN MEETING '76.

Robert W. MacGregor

President

RWMacG/mm



MAGAZINE OF RURITAN NATIONAL VOLUME 41 - NUMBER 1 JANUARY, 1976

TOWN MEETING - 76

Recently I had the opportunity to be introduced to a program of the Institute of Cultural Affairs called "Town Meeting - "76". I was impressed with how well this program would fit in with the objectives of a Ruritan Club, if such a program would be sponsored by a club.

The purpose of the program is to help shape a new national vision, to experience grassroots democracy, to celebrate America's neighborhoods and small communities, recreating a local community spirit, and recapturing the revolutionary spirit of '76.

The sponsoring group would be a local Ruritan Club working in conjunction with the Institute of Cultural Affairs which is a nonprofit, research, demonstration and training group concerned with the human factor in world development. It works with communities through a nationwide volunteer staff of specially trained community leaders who help coordinate program development and provide resources, training, and followup services upon request.

The town meeting is a one day affair that begins in the morning at 9 o'clock where friends and neighbors meet over coffee and donuts to hear a brief presentation on the new world of America's third century. At 10:00 a.m., the group divides into workshops to help identify the basic challenges of the community. It begins by analizing the economic, political, and cultural issues of the town using the town meeting workbook. The third phase of the program is a luncheon featuring local entertainment, group singing and special guests and a brief presentation on the new human being, his opportunities and responsibilities. The afternoon session consists, again, of workshops in which practical proposals are developed for meeting the nation's challenges in our community. One group will create a new song, a new story and a symbol of America's heritage as expressed in our local community. The fifth session is a closing session at 4:00 p.m. at which the workshop reports are read and the group sings the new song which was developed and each participant takes home a copy of the town meeting report containing the community's challenges, proposals, story, song and symbol, and above all, a new—sense of the American Revolutionary Spirit.

The invitation that is extended to the community says, "You're invited to make Town Meeting 76 a great happening in our community. It is part of a national program of 5,000 one day community forums. You will join 1,000,000 citizens in charting America's future direction. Their wisdom will by summarized in a new (Continued on Page 9)

Editorial... Continued from Page 3...
consensus on America's purpose for the
next two hundred years. In a contemporary recasting of the traditional town
meeting, people of all ages, persuasions,
and backgrounds create practical proposals for shaping America's destiny
through cooperative community action.
Town Meeting '76 challenges all of us to
create a new quality of life. It's a new
burst of self-confidence, a new sense of
responsibility, and a new, realistic hope in
the future."

The objectives of a Ruritan Club as stated in the Constitution are to cooperate with all agencies and organizations in the community which help to make the community a better place. It is also the responsibility of the club to survey the entire community on an annual basis so that the work projects of the club throughout the year are consistent with the needs and opportunities in the community. Town Meeting '76 might just possibly provide a club with a new, indepth look at its community so that it, along with other organizations in the community may re-think their community service activities so as to provide the most needed and most rewarding improvements in the community.

Any club interested in investigating the possibility of implementing this program should contact Donald G. Cramer, Institute of Cultural Affairs, 1212 Otis Street, N.E., Washington, D.C. 20017 for further information.

This program could very well be a very significant bicentennial project for any Ruritan Club.

AKBA

DALLY HERE

IMPLEMENT:

BRIEF PACKET

BKIEF OF LETTER

HON TO GUIPELINES - IS STEPN

WHY TM.

ROLE OF ICA. 7

INCLUDE FINANCE

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FLIP

C.T.A.

ARBA LETTER

DIRECTORY.

ICA BROCHURE

PAILY NEWS ER (PR PIECE

BKIEF.

FIELD PIRECTORS:

PHOENIX:

ROD CARTER 4133 N. 7TH ST.

602 - 263-7852

N.E.

R. EMMET JOHNSON.

P.O. BOX 195

NORTHBORD, MASS 01532) WILTED.

617/481-6947

IV-W.

R. BRAD TRAFTON

P.O BUX 951

BOISE, 184HO 83701

208/342-1351

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CTA

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SAM SEEVER

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Nexus:	Chicago ADVOCACY Global Communi Letters current	ty Forum	Qtr. 1, Week 11
Ltr. #	Organization Letterhead & Signature	contents	date on letter
1.	Washington State Am Rev Bic Comm Norwin D. Burbidge, Exec Dir	endorsement	1/17/75
2.	Baltimore City Council (memorandum) Walter S. Orlinsky	to potential sponsors, urging attention	1/30/75
3.	Oklahoma Humanities Committee	personal evaluation rpt by Charles Hears on Ada Town Meeting	2/3/75
4.	Louisiana Am Rev Bic Comm Michael A. Hackett, Dir	Invitation to attend 7 regional conferneces	2/5/75
5,	lowa Am Rev Bic Commission Robert W. Dillon, Chmn.	Endorsement	2/5/75
6.	Oklahoma Bicentennial Commission Gladys Warren, Chmn-Director	Approval of Town Meeting	2/7/75
7.	Metropolitan Dade County, Florida IMPACT program, Bill Willis, Dir.	appreciation for planning sessions done by ICA	2/12/75
в.	Retail Store Employees Union, Kansas City, Harry Hess, President	personal support of TM	2/24/75
9.	Hennepin Cnty Bicent Planning Com general memo to municipal clerks	general guidelines for Affiliate Program	2/25/75
10/	The Assembly of New York, Albany George A. Murphy, Assemblyman	congratulations	2/26/75
11.	New Orleans Bicentennial COmmission Verna Landrieu, Chperson, William D. Reeves, Exec Dir	Endorsement	2/26/75
12.	Town of Hempstead, New York Francis T. Purcell, Presiding Super- visor	Congratulations	2/28/75
13.	Bicentennial Cities, newsletter of US C nfernece of Mayors	article (Organizing Citizen Participation)	3/1/75
14.	Arizona Bicentennial Commission Maurice M. Giss, Exec Dir	recognition as official	3/3/75
15.	Third Century, USA (Miami ARBC) Steve Nostrand, Exec Dir	cooperation on demonstrn	3/5/75
6.	North Dakota Am Rev Bic Commission Dan Selman, Exec Dir	general memo and recom'n	undated

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Global Community Forum
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tr. #	Organization Letterhead & Signature	contents	date on letter
17.	Community of Bartlesville, Bic Comm Ernest Sewell, Chm	reviewed & worthwile project for town	3/17/75
18.	Baltimore City Council Walter S. Orlinsky, Pres.	\$400 funding	3/21/75
19.	United Way of America John S. Glaser, Exec Consultant	thank you for invitation & personally impressed	3/24/75
20.	Kiwanis International John L. McGhee, Dir Public Relations	national recommendation	3/27/75
21.	Philadelphia 176 William L. Rafsky, Exec Dir	endorsement	3/27/75
22.	Kansas Am Rev Blc Commission Morris J. Krouse, Chmn	endorsement	3/28/75
23.	District of COlumbia Jaycees Con Mauney, US Natl Direct D.C.	consented to play active role	3/31/75
24.	Kansas, Office of Governor Pobert E. Bennett, governor	best wishes	4/3/75
25.	New Mexico Am Rev Bic Comm Chris Krahling, Div Director	endorsement	4/4/75
26.	Univ of Minnesota, Agric Extens Serv LaVern A. Freeh, Asst Dir	possible coordination of efforts	4/7/75
27.	Detroit Bicentennial Joyce F. Garrett, Exec Dir	approval	4/8/75
28.	State of Minnesota, Gov. OEO Ronald O'Neal, Director	endorsement	4/8/75
29.	National Urban League, Inc Ronald H. Brown, Dir	endorsement	4/9/75
30.	United Methodist Church, Washington James K. Mathews, Bishop	Intent to promote	4/9/75
31.	D.C. Federation of Civic Assoc Robert W. Ewell, Esq, President	approval, intent to sponsor	4/14/75
32,	Center for Urban Afflars, Morgan State College, Homer E. Favor, Dean	urge community support	4/15/75
33.	USIA Phillip L. Bonnell, Spec Asst to Assit Director, Motion Picture & TV	general support (persona	3 /16/75

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Ltr. #	Organization Letterhead & Signature	contents	date on letter
34.	Pride in America (Arizona Jaycees) Dan Heirshberg, Chm of Board	agreed to adopt program	4/20/75
35.	League of Women Woters, Bartlesville Mrs. Philip R. Wolff, President	endorsement	4/21/75
36.	American Revolution Bicentennial Administration, John W. Warner	afficial recognition	4/22/75
38.	Knights of Columbus, Cedar Rapids Francis Aethoff, Edward Kuba	endorsement	4/22/75
39.	All for One-One for All, AFL-CIO Hawkeye Labor Council, Cedar Rapids	resolution	4/22/75
40.	Federation of Czech Groups, Cedar Rapids, Lowa, Edward Kuba, Pres	endorsemen†	4/24/75
41.	Diocese of Amarille Lawrence M De Falco, Most Reverend	total personal support	4/24/75
42.	Missouri House of Representatives S. L. Piekarski, Jr. State Rep.	personal support	4/25/75
43.	Bartlesville Jaycees Daryl Zeller, President	endorsement .	4/25/75
44.	Linn County Hist Museum Assoc Mrs. Alberta Cray, Sec.	support	\$/25/75
45.	Linn Country Bicentennial Comm. Faye Glessner, Chairperson	endorsement	4/27/75
46.	Minnesota Dept of econ development A.R. Trow,	to rep's urging support	4/28/75
47.	Delaware Valley Regional Planning Commission, R.C. Folwell	Internal organ memo	4/29/75
48.	V.F.W., Cedar Rapids Keith W. Churchill, Commander	full support	4/30/75
49.	Assembly, New York State George Murphy, Representative	comments on Seatagh T M	5/1/75
50.	American Revi Bicent Admin, Regional Delbert Black, Chic Regional Dir	endorsement	5/7/75
51.	,Illinois State Chamber of Commerce Lester W. Braun, President	views as worthy project	5/9/75

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ADVOCACY LIST Global Community Forum

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tr. #	Organization Letterhead & Signature	contents	date on letter
52.	Michigan Amer Revi Bicen Comm Howrad F. Lancour, Exec Dir	authorized funding	5/9/75
53.	State of Minnesota, Horizons Panel Yvetëe Boe Olderdorf, Chair	funding	5/12/75
54.	American Assoc Of Univ Women JoAnn Kreiman, for Cedar Rapids Br.	support of Cedar Rapids	5/14/75
55.	New York State Am Rev Bic Comm Louis L. Tucker, exec Dir	endorsement	5/15/75
56.	League of Women Voters, Amarallo Janette Kelly, Pres	sponsor & participate	5/17/75
57.	Am Rev Bicent Commission of Missour Ken White, Exec Sec	endorsement of WEstport	5/18/75
58.	Atlanta Bicentennial Commission W. G. Pugh, Exec Dir	endorsement, East Lake	5/19/75
59.	United Black Fund, Wash, D.C. Calvin W. Rolark, Pres	endorsement	5/19/75
60.	D.C. Federation of Civic Assoc Robert W. Ewell, Pres	spnsorIng	5/20/75
61.	Minnesota Am Rev Bic &dmmission Yvette Boe Olderdorf, Chair	congratulations on fund	5/20/75
62.	Minnesota CAP Association, Inc. Don McGillis	memo to agencles urging cooperation	5/22/75
63.	Tennessee Am Rev Bic Comm James C. Kelly, Exec Dir	endorsement	5/28/75
64.	Arkansas Am Rev Bic Comm Mrs. Ruth Tate, Dir	endorsement	6/2/75
65.	The City of Othello, Washington Lyall H. Menser, Mayor	statement of follow-up	6/3/75
66.	Amer Rev Bic Comm of California Albert C. Johnson, Director	endorsement	6/5/75
67.	Rhode Island Bicentennial Commission Ronald G. Tracey, Exec Dir	endorsement	5/6/75
68.	State of Illinois, Spanish Speaking Peoples Study Comm, Senator Karl Berning, Chairman	Interest	7/7/75

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69.	United States Senate George McGovern	endorsement, So. Dakota	6/12/75
70.	StrongholdEReal Estate, Boston Dwight S. Strong, Notary Public	Congratulations	6/15/75
71.	Peorla Country Bicentennial Comm Richard C. Frasco, Endors Comm Chmn	endorsement	6/16/75
72.	Chicago United Robert W. MacGregor, President	personally impressed	6/18/75
73.	Maine State Am Rev Bic Comm Donna M Thibodeau, Dir	endorsement	6/18/75
74.	Office of Governor, Illinois Ira Belsky, Spec Assit to Governor	deserves careful conside	r/n 6/20/75
75.	Illinois Bicentennial Commission Micheal Linderman, Exec Dir	reviewing, personally Impressed	6/20/75
76.	Diocese of Southern Ohio (Episc) John M. Krumm, Bishop	cooperation	6/24/75
77.	Chicago Central Area Committee Jack H. Cornelus, Exec Dir	committee of 76	6/24/75
78.	Mayor, Louisville, Kentucky Mary Moss, special assistant	thank you for visit	6/24/75
79.	American Legion, Illinois Vincent A. Sanzotta, Dept Adjutant	appt to committee of 76	6/25/75
10.	Eastern Alriines Management Council Scott Stahr, Project Director	spnosrshlp	6/26/75
1.	(Illinois Farmers Union Harold Dodd, President	distribution of materials	6/27/75
52.	US Senate, Hubert H Humphrey 10 signatures	signatures of state reps	7/14/75
33.	Wisconsin Am Rev Bic Comm R. Richard Wagner, Exec Dir	official recognition	7/18/75
14.	Delaware Valley Reg Planning Comm Walter K. Johnson, Exec Dir	endorsement	5/23/75
15.	Dept of Health, Educ & Welfare, D.C. David Ol Meeker, Jr. Asst Secy	highly recommended -	8/25/75
6.	Hamilton (Ohio) Am Rev Bic Comm James W. Grimm, Chairman	endorsement	9/4/75

Nexus: Chicago ADVOCACY LIST Qtr. 1, Week 11 Global Community Forum Letters currently on file Ltr. # Organization Letterhead & Signature date on letter contents endorsement by Cincinnat 9/10/75 Assoc of Life Underwriters 87. New England Life Ken Byers, C.L. U., Gen Agent 6/18/75 Maryland Bicentennial Commission .88 endorsement C.E. Hutchen, Jr. CANADIAN ADVOCACY 4/29/75 Neish, Owen, Rowland & Roy, Canada 1. Hedley Roy Canadian Institute of Planning 5/12/75 2. Mark Dorfman Fred Kan, Toronto, Canada 6/4/75 3. Fred Kan

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TOWN MERTING '76

PROJECT

TOWN MEETING '76 is a nationwide program of local community and national planning for the citizens of the United States on the occasion of the Bicentennial celebration of the American Revolution.

OVERALL

TOWN MEETING '76 will directly involve one million Americans in this celebration through one-day Town Meetings in 5,000 communities beginning in 1975 and ending July 5, 1977. It will elicit and correlate the practical wisdom of grassroots Americans and give form to a consensus on the nation's future.

ICA NETWORK The program was developed by the Institute of Cultural Affairs, a research, training and demonstration group concerned with the human factor in world development. The Institute of Cultural Affairs has 47 posts in the United States and an informal network of concerned citizens trained to aid sponsoring groups in setting up and conducting a Town Meeting in their community.

PROGRAM FORMAT The agenda of the one-day Town Meeting focuses on morning and afternoon workshop sessions. The meeting opens at 9:00 a.m. with a brief welcome and closes with a reporting session at 5:00 p.m. A short talk introduces each workshop. A festive noon-time interlude highlights the day as the group gathers for lunch, entertainment and community singing. Innovative problem-solving and decision-making methods are used which serve to relate the local community, the individual, and the nation.

NATIONAL

TOWN MEETING '76 has been developed with the encouragement of the American Revolution Bicentennial Administration and has received the growing support of state, regional and local Bicentennial commissions. The program has also attracted the interest of many voluntary associations and businesses concerned with finding a significant way to celebrate both our nation's heritage and its future. Any groups advocating a Town Meeting may apply to the appropriate state Bicentennial commissions for official recognition.

LOCAL

Any concerned group of residents in any community, such as service clubs, business-related groups, professional societies, fraternities or a coalition of local groups may sponsor a Town Meeting. Sponsorship involves publicity to get a minimum of 200 persons to attend, arranging a suitable facility, food, the luncheon entertainment and other attendant practical matters. ICA is available for consultation with sponsoring groups.

NATIONAL DESIGN The ICA and local sponsors will demonstrate Town Meetings in 50 cities by July 4, 1975. By July 4, 1976, it is anticipated that up to 1,000 Town Meetings will have been held in every kind of American community spanning all states with a significant cross-section of the different people in our country.



LOCAL FACILITY

Community centers, schools, churches, and assembly and town halls ordinarily have sufficient space for the total group to meet and adequate rooms for the necessary workshops in a Town Meeting.

MEETING FINANCES The cost of TOWN MEETING '76 is approximately \$10 per person. Four dollars is raised by the ICA for the national administration, research and coordination. Six dollars is raised by the local sponsor. This S6 is expended equally for trained staff and travel. materials and local expenses. It is anticipated that local sponsors will be able to raise the \$6 in this way: \$2 from participant fees, 52 from local community donors, and \$2 from local and regional sources such as foundations, governmental agencies or the sponsor's local Bicentennial budget.

PRACTICAL RESULTS

The participants of each Town Meeting create a document which consists of 15 to 20 discerned challenges facing our nation and practical proposals to resolve them. The participants also create a story, song and graphic symbol that relates the local community to the nation's future. The document is reproduced during the day and distributed at the final session, so that each person has a tangible memento of the meeting to take home.

PRACTICAL FOLLOW-UP

The decision about local follow-up rests with the local sponsors and participants. The ICA offers various types of consultative services through its local offices, and practical methods for locally implementing the community's proposals.

ANTICIPATED The results of all Town Meetings will be compiled, leading to CONSEQUENCES an articulation of whatever consensus develops from the challenges and proposals delineated in the 5,000 meetings. Many communities will probably continue the meetings as an ongoing means of planning. Town Meeting '76 will result in a new sense of authentic patriotism, a new vision of our nation's future and a new possibility for effective, local community participation.

STAFFING SCHEME

Town Meeting leadership is provided by a nationwide network of trained, volunteer leaders. Each meeting requires four such leaders and one local master-of-ceremonies. People who have attended a Town Meeting may volunteer for training to teach the meetings nationally.

